

The Regular Meeting of the Council of the Rural Municipality of Marquis No. 191 was held on Tuesday, January 13, 2026 in the RM Municipal Council Chambers located at 13 Main Street, Marquis, Saskatchewan.

Reeve Robert Purtill called the meeting to order at 8:05 a.m. with the following members of council and administrator present:

- DIVISION I – Carter Chute*
- DIVISION II – Jim LaLonde*
- DIVISION III – Derek Anderson*
- Administrator –Madison Gardner*
- DIVISION IV – Garth Swanson*
- DIVISION V – Nolan Berg*
- DIVISION VI – Carter Smith*

Delegation 8:05 – 8:10am Doug Liverance, RM Foreman, attended the meeting to discuss operations.

Minutes 01-2026 – Swanson:
That the minutes of the regular meeting held November 10th, 2025 be approved, as presented.
Carried.

Monthly Statements 02-2026 – Smith:
That the Change in Income and Change in Financial Position Statements and the Bank Reconciliation for the month of November and December 2025, be approved as presented.
Carried.

Accounts 03-2026 – Chute:
That the accounts as presented at this meeting and attached to these minutes:

DD & Month End	Dec 31 - 25	#3804 – 3863	\$ 335,934.44
Accounts & DD	Jan 13 - 26	#3864 – 3880	140,725.27
Total			<u>\$ 476,659.71</u>

be approved for payment.
Carried.

Hamlet of Parkview 04-2026 – Purtill:
That we acknowledge the minutes for the Hamlet of Parkview November 18, 2025 meeting.
Carried.

PBI Certificate Appointment 05-2026 – Purtill:
That Nathan Brodner, resident of the Province of Saskatchewan, who is employed by Professional Building Inspections, Inc. be appointed as a Licensed Building Official by the Council of the Rural Municipality of Marquis No. 191 under the authority of subsections 16(2) and 16(3) of *The Construction Codes Act*.
Carried.

Cyber Training 06-2026 – Purtill:
That the Administrator be authorized to enroll in the Cyber Training Modules offered through SARM in partnership with Huntress, at a cost of \$25.00.
Carried.

Sask Lotteries Application 07-2026 – LaLonde:
That the RM make application with the 2027 Sask Lotteries Community Grant Program for grant eligibility in the amount of \$2,409.00.
Carried.

Western Mun Agreement 08-2026 – Purtill:
That Council approve the Service Agreement as presented from Western Municipal Consulting and authorize the Reeve and Administrator to sign.
Carried.

**Western
Municipal
Board of
Revision**

09-2026 – LaLonde:

That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Marquis No. 191 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers; and,

That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Marquis No. 191 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include rescheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**Western
Municipal
Development
Appeals
Board**

10-2026 – LaLonde:

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM of Marquis No. 191 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that heading from among their members; and,

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM of Marquis No. 191 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026 through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**Corres-
pondence**

11-2026 – Anderson:

That the correspondence, as listed, attached to and forming a part of these minutes, having been read, now be filed.

Carried.

**Water
Report SSA**

12-2026 – Purtill:

That the RM of Marquis No. 191 acknowledge the presentation of the Special Service Area – Keeler Monthly Water Report for September and October 2025 and instructs the Administration to place a copy of the reports on file for future reference.

Carried.

Auditors

13-2026 – Purtill:

That Dudley & Company be appointed as auditors for the preparation of the 2025 Financial Statement and authorize the signing of the Planning and Engagement Letters as presented.

Carried.

Declaration Of Eligibility 14-2026 – Swanson:
 That Council of the Rural Municipality of Marquis No. 191 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant, and approve the Administrator to sign the Declaration of Eligibility submitted to the Ministry of Government Relations:

1. The RM of Marquis has submitted the 2024 Financial Statement to the Ministry of Government Relations as required by legislation.
2. The RM of Marquis runs a Municipal Waterworks System that is not subject to public reporting requirements in legislation.
3. The RM of Marquis is considered in good standing in regards to reporting and remittance of their Education Property Tax.
4. The RM of Marquis has adopted a Council Procedures Bylaw, as required by legislation.
5. The RM of Marquis has adopted a Municipal Employee Code of Conduct as required by legislation.
6. The RM of Marquis confirms that all elected council members have completed and filed their Public Disclosure Statements with the Administrator as required by legislation.

Carried.

Planned Procurement 15-2026 – Chute:
 That the RM of Marquis No. 191 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2026 and December 31, 2026.

Carried.

Fidelity Bond 16-2026 – Berg:
 That we acknowledge the Administrator presented the 2026 SARM Fidelity Bond Self-Insurance Plan in the amount of \$50,000.00 to Council, in accordance with Section 113 of TMA.

Carried.

2026 Excess Insurance 17-2026 – Purtill:
 That we renew the 2026 Excess Liability Insurance with SARM at the cost of \$716.56 for coverage in the amount of \$2,000,000.00.

Carried.

Council Responsibility 18-2026 – Berg:
 That Council retains the responsibility for hiring, suspension and dismissal of all employees of the municipality, as per Section 111(3) of The Municipalities Act.

Carried.

WCB 19-2026 – Berg:
 That each member of Council be registered for the minimum annual coverage in the amount of \$43,726.00 for 2026, available with the Saskatchewan Worker's Compensation Board, and all other employees at the prescribed rates.

Carried.

Foreman Probation 20-2026 – Anderson:
 That, due to the seasonal nature of operations and Council being unable to adequately evaluate the Foreman's performance during this time of year, Council extend the Foreman's probationary period by an additional 90 days to allow for a proper performance evaluation.

Carried.

Employee Benefits 21-2026 – Purtill:
 That council authorize the SARM Benefits Renewal Report for 2026 for municipal staff as presented by SARM for Short Term Disability, Long Term Disability and Level 2 Health and Dental Benefits, including the Elected Officials coverage at \$30,000.

Carried.

2026 Wages

22-2026 – Berg:
That Council approve a 3% wage increase for all employees as follows:

- Doug Liverance: \$38.10 per hour
- Daryn Work: \$35.20 per hour
- Tim Ayars: \$32.95 per hour
- Lori Froehlich: \$28.85 per hour
- Madison Gardner: \$100,425.00 annually

And further, that all employees continue to be enrolled in MEPP and SARM Benefits, which include Short & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits will be covered by the RM and the cost to increase to family coverage would be that of the employee.

Carried.

HR Policy

23-2026 – LaLonde:
That effective immediately, when discussions are held with employees, there shall be three representatives present, which may include the Reeve, the Administrator, and any Councillors.

Carried.

2026 Boot & Cell Phone

24-2026 – Smith:
That the 2026 annual boot and cell phone allowances be set as follows:

- Boot Allowance Outside Employees \$200.00 Paid at the May Meeting.
- Cell Phone Outside Employees \$300.00 Paid at the December Meeting.

Carried.

Delegation 10:59 – 11:32am

Leona Messer and Lynne Guick, HPV Board Members, attended the meeting to discuss their proposed policies for Equipment Maintenance and Complaint Procedures and clarify the PME Process.

2026 Indemnity

25-2026 – Swanson:
That, in accordance with Section 82 of *The Municipalities Act*, the 2026 remuneration will be at the rates as follows:
\$300.00 per Day for Council Meetings, Committee Meetings & Conventions,
\$300.00 per Day or \$37.50 per Hour for Supervision,
\$0.70 per Km Mileage,
\$70.00 per Day for Convention Meals or \$100.00 per day if spouse is present,
\$50.00 per Month for Office Reimbursement Costs.

Carried.

Donations

26-2026 – Purtil:
That we authorize the following donations for 2026:

STARS	\$700.00	Crime Stoppers	\$200.00
Royal Canadian Legion	\$100.00	Ronald McDonald House	\$150.00
Rural Crime Watch	\$200.00		

Carried.

Memberships

27-2026 – Smith:
That we authorize the following Memberships for 2026:

Hudson Bay Route Association	SARM
Regina District Association of RMs	Sask Tips
Central Area Transportation Planning Committee	FCM
RMAA	APAS
Ag Health & Safety	Saskatchewan Rural Crime Watch
Agriculture in the Classroom	

Carried.

Handwritten initials/signature

2026 28-2026 – Smith:

Appointments That we authorize the following appointments for 2026:

- Pound Keeper: Heartland Livestock
- Fire Chief: Robert Purtill
- APAS Rep: Luanne Lynn
- The Animal Production Act: Administrator or in the absence of, the Office Assistant
- Legal: Grayson & Company, Moose Jaw
- Palliser Library: Lynda Thul
- Qu'Appelle South Irrigation District Inc.: Claudette Halladay & Terry O'Connell
- Election Returning Officer: Madison Gardner
- Pest Control Officer: Ashley Zaremba
- Weed Inspector: Joel Taylor
- Building Inspectors: Bobby Baker, Virginia Shepley, Joshua Nitz, Cristin Korchinski, David Kindred, John Dulle, Charles Fiss, Chantel Terry and Nathan Brodner.

Carried.

Lunch 29-2026 – Purtill:

12:00-12:55pm That we recess for lunch and reconvene at 1:00 p.m.

Carried.

Line of Credit 30-2026 – Purtill:

That a Line of Credit with Conexus Credit Union, in the amount of \$250,000.00, be approved for the year 2026.

Carried.

Post Office Donation 31-2026 – Purtill:

That the RM of Marquis No. 191 will continue to provide a donation to the Village of Marquis the amount of \$70.00 per month, for the operation of the Post Office, and acknowledge this donation will be paid out quarterly.

Carried.

Custom Rates 32-2026 – Smith:

That the Rural Municipality of Marquis No. 191 set the following rates for 2026:

Custom Work

Grader/Operator: \$175.00 per hour (No Snow Removal)

Miscellaneous

- Racoon Trap FREE: (\$100.00 refundable deposit)
- Tree Planter FREE: (\$100.00 refundable deposit)
- Subscription to Minutes: \$100.00 per year or \$10.00 per copy
- Maps: \$10.00 each
- Postage & Handling: \$5.00 each
- Photocopies/Printing: B&W \$0.25 per page
- Colour \$0.60 per page

Carried.

MACA Donation 33-2026 – Swanson:

That the RM of Marquis No. 191 agrees to donate \$300.00 to the MACA Snowmobile Rally, taking place on February 21, 2026, for the purpose of purchasing a prize for the silent auction.

Carried.

Cancel Cheque 34-2026 – Smith:

That the Administrator be authorized to cancel Cheque #3714, as it has been lost, and reissue payment in the amount of \$670.04 to Justin Froehlich via CAFT.

Carried.

Subdivision 35-2026 – Berg:

NW 17-19-27 W2 That the Council of the Rural Municipality of Marquis No. 191 agree in principle to the subdivision request to alter boundary lines of the existing parcels on NW 17-19-27 W2, as outlined in the diagram provided by Keith Froehlich.

Carried.

J.L.
1/13

MINUTES

January 13, 2026

D. Liverance 36-2026 – Purtill:

PME Evaluator That D. Liverance be enrolled in the Power Mobile Equipment Evaluator Course through the Heavy Construction Safety Association of Saskatchewan Inc., at a cost of \$150.00.
Carried.

Traffic Counter 37-2026 – Smith:

That the Armadillo Traffic Counter be purchased as per Quote No. 1230-50025690 from ATS Traffic, dated July 30, 2025, in the amount of \$6,225.83.
Carried.

Snow Plow Agreements 38-2026 – Berg:

That the Rural Municipality of Marquis No. 191 adopt the Snow Removal Policy for 2026, providing that operators entering into a Snow Plow Contractor's Agreement shall be compensated at a rate of \$30.00 per hour, to a maximum of \$250.00, and that payment shall only be made to operators who have a signed Snow Plow Contractor's Agreement in place with the Municipality. Further, that the Administrator be directed to forward Snow Plow Contractor's Agreements to any individual who may wish to enter into a contract with the Municipality.
Carried.

Keeler Water Tester 39-2026 – Smith:

That Adam Keeler will continue to be contracted in the amount of \$325.00 per month by the Special Services Area – Keeler for the following duties:

- Daily water testing.
 - Monthly water testing.
 - Completion of all records required for the Keeler well.
 - Annual inspection with Water Security Agency.
 - General maintenance as required.
- Carried.

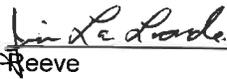
RMA 40-2026 – Purtill:

RM of Eyebrow That the 2026 Road Maintenance Agreement with the Rural Municipality of Eyebrow No. 193 be approved and executed.
Carried.

Adjourn 41-2026 – Purtill:

That the meeting adjourn, the time being 2:44 p.m.
Carried.

Deputy Reeve



Administrator



Next Regular Meeting February 10th, 2026 at the Municipal Office.