

The First Meeting of the Council of the Rural Municipality of Marquis No. 191 was held on Tuesday, December 10, 2024 in the RM Municipal Council Chambers located at 13 Main Street, Marquis, Saskatchewan.

Reeve Robert Purtill called the meeting to order at 9:08 a.m. with the following members of council, and administrator, present:

<i>DIVISION I – Carter Chute</i>	<i>DIVISION IV – Garth Swanson</i>
<i>DIVISION II – Jim LaLonde</i>	<i>DIVISION V – Nolan Berg</i>
<i>DIVISION III – Derek Anderson</i>	<i>DIVISION VI – Carter Smith</i>
<i>Administrator – Madison Gardner</i>	

Oath Reeve Purtill and Councillors Chute, Anderson and Berg declared and signed their Oath or Affirmation – Member of Council.

Delegation Luke Teal, RM Foreman, attended the meeting to discuss operations.
9:08–9:31am

Declaration of Results 200-2024 – Anderson:
 That we acknowledge the Declaration of Results as provided by the Returning Officer for the election held November 13, 2024.
 Carried.

Minutes 201-2024 – Smith:
 That the minutes of the regular meeting held November 12, 2024 be approved, as presented.
 Carried.

Monthly Statements 202-2024 – Anderson:
 That the Change in Income and Change in Financial Position Statements and the Bank Reconciliation for the month of November 2024, be approved as presented.
 Carried.

Accounts 203-2024 – Purtill:
 That the accounts as presented at this meeting and adjoined to these minutes:

DD & Month End	Nov 30 - 24	#3389 – 3391	\$ 73,186.58
Accounts & DD	Dec 10 - 24	#3392 – 3412	36,026.83
Total			\$ 109,213.41

be approved for payment. Carried.

Hamlet of Parkview 204-2024 – LaLonde:
 That we approve the Hamlet of Parkview minutes for the AGM for Elections that was held on December 1, 2024.
 Carried.

Western Municipal Board of Revision 205-2024 – Swanson:
 That pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Marquis No. 191 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers; and,

MINUTES

December 10, 2024

That pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Marquis No. 191 appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

Western 206-2024 – Smith:

Municipal That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the RM
Development of Marquis No. 191 appoints Western Municipal Consulting Ltd. to manage the
Appeals Development Appeals Board process for the term of January 1, 2025 through to
Board December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee
schedule, with the following to serve as Members of the Development Appeals Board:
Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton,
Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken
Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward,
Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca,
Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan
Boyes, Kenneth Tan, Tyler Shandro, and Rick Leigh. The Chair shall be responsible for
naming no fewer than three (3) members for the hearing of any matter. Where the Chair
does not include themselves among the appointees, the members appointed for a
hearing shall determine the chair of that hearing from among their numbers; and,

That pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the RM of Marquis No. 191 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

Corres- 207-2024 – Smith:

pondence That the correspondence, as listed, attached to and forming a part of these minutes, having been read, now be filed.

Carried.

Water 208-2024 – Berg:

Report SSA That the RM of Marquis No. 191 acknowledge the presentation of the Special Service Area – Keeler Monthly Water Report for September and October 2024 and instructs the Administration to place a copy of the reports on file for future reference.

Carried.

Deputy 209-2024 – Smith:

Reeve That Jim LaLonde be appointed Deputy Reeve for a two-year term.

Carried.

Signing 210-2024 – Swanson:

That we hereby authorize the Reeve and/or Deputy Reeve together with the Administrator and/or Assistant Administrator to sign all checks, notes and other documents for and on behalf of the municipality.

Carried.

Local 211-2024 – Berg:

Assistant That Robert Purtill be appointed as the Local Assistant for the RM of Marquis, as per Section 14 of *The Fire Safety Act*.

Carried.

Account 212-2024 – Purtill:

Payment That we authorize Administration to pay approved accounts however necessary during the Canada Post strike due to being unable to mail cheques.

Carried.

Year End 213-2024 – LaLonde:

Accounts That we approve the Administrator paying all accounts to December 31, 2024.

Carried.

'25 RDARM Convention 214-2023 – Chute:
That Reeve Purtill, Councillors Anderson and Swanson, and the Administrator be authorized to attend the Regina District Association of RMs Annual Convention to be held in Regina, SK on January 9 & 10, 2025.

Carried.

Auditors 215-2024 – Purtill:
That Dudley & Company be appointed as auditors for the preparation of the 2024 Financial Statement and authorize the signing of the Planning and Engagement Letters as presented.

Carried.

Appoint PBI 216-2024 – Berg:
That the RM of Marquis No. 191 hereby resolves to issue 2025 Certificates of Appointment for the following Licensed Building Officials, all residents of the Province of Saskatchewan: Bobby Baker, Virginia Shepley, Joshua Nitz, Cristin Korchinski, David Kindred John Dulle and Charles Fiss.

Carried.

Declaration Of Eligibility 217-2024 – LaLonde:
That Council of the Rural Municipality of Marquis No. 191 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. The RM of Marquis has submitted the 2023 Financial Statement to the Ministry of Government Relations as required by legislation.
2. The RM of Marquis runs a Municipal Waterworks System that is not subject to public reporting requirements in legislation.
3. The RM of Marquis is considered in good standing in regards to reporting and remittance of their Education Property Tax.
4. The RM of Marquis has adopted a Council Procedures Bylaw, as required by legislation.
5. The RM of Marquis has adopted a Municipal Employee Code of Conduct as required by legislation.
6. The RM of Marquis confirms that all elected council members have completed and filed their Public Disclosure Statements with the Administrator as required by legislation.

And that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Planned Procurement 218-2024 – Berg:
That the RM of Marquis No. 191 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2025 and December 31, 2025.

Carried.

Councillor Workshop 219-2024 – Anderson:
That, as per the email from Evolution Training dated November 1, 2024, we authorize Reeve Purtill, Councillors Chute, Anderson, Berg, Smith and the Foreman to attend the mini workshop for council members at the cost of \$300.00 per person.

Carried.

Lunch 12:00-1:01pm 220-2024 – Purtill:
That we recess for lunch and reconvene at 1:00 p.m.

Carried.

Adjourn 221-2024 – Purtill:
That the meeting adjourn, the time being 1:58 p.m.

Carried.


Reeve


Administrator

Next Meeting January 14th, 2024 at the Municipal Office.