

The Regular Meeting of the Council of the Rural Municipality of Marquis No. 191 was held on Tuesday, December 12, 2023 in the RM Municipal Council Chambers located at 13 Main Street, Marquis, Saskatchewan.

Reeve Robert Purtill called the meeting to order at 9:05 a.m. with the following members of council, and administrator, present:

<i>DIVISION I – Absent</i>	<i>DIVISION IV – Garth Swanson</i>
<i>DIVISION II – Jim LaLonde</i>	<i>DIVISION V – Jerry Taylor</i>
<i>DIVISION III – Wade Keeler</i>	<i>DIVISION VI – Carter Smith</i>
<i>Administrator – Gwen Johnston</i>	<i>Administrator Trainee – Madison Gardner</i>

Delegation 9:06 – 10:15am Luke Teal, RM Foreman, attended the meeting to discuss operations.

Note Councillor Smith arrived to the meeting at 9:25 a.m.

Delegation 9:30 – 9:55am Julie Mackenzie, Jason Waldenberger and Steve Barry, Marquis C&D representatives, attended the meeting to provide an update on the digging of the laterals, and hauling of the dirt.

Minutes 206-2023 – Taylor:
That the minutes of the regular meeting held November 14th, 2023 be approved, as presented. Carried.

Monthly Statements 207-2023 – Taylor:
That the Change in Income and Change in Financial Position Statements and the Bank Reconciliation for the month of November 2023, be approved as presented. Carried.

2023 Cell Phone 208-2023 – Purtill:
That Resolution 16-2023 be amended to read "Cell Phone Outside Employees \$240.00 Paid at December Meeting." Carried.

Accounts 209-2023 – LaLonde:
That the accounts as presented at this meeting and adjoined to these minutes:

DD & Month End	Nov 30 - 23	#2906 – 2909	\$ 93,763.41
Accounts & DD	Dec 12 - 23	#2910 – 2941	<u>116,036.68</u>
Total			\$ 209,800.09

be approved for payment. Carried.

Eyebrow & District Fire Protection 210-2023 – Smith:
That we approve the request of the Eyebrow & District Fire Protection Society Inc. to increase the annual fee to \$1000.00 for providing Fire Fighting Services. Carried.

Gas Tax Agreement 211-2023 – Swanson:
That the RM of Marquis No. 191 agrees to the following changes to the Municipal Gas Tax Funding Agreement dated November 26, 2019:

Clause 3.3 b) is amended by striking out "December 31, 2023" and substituting with "December 31, 2024". Carried.

PCO Workshop 212-2023 – Purtill:
That the Administrator Trainee, and the Pest Control Officer be authorized to attend the Pest Control Workshop to be held in Regina on January 18, 2024. Carried.

SaskPower Agreement 213-2023 – Purtill:
That we approve SaskPower to replace and move poles on NW 26-19-26 W2, as per File # 20411368 and map dated November 16, 2023. Carried.

RS *AK*

**Western
Municipal
Board of
Revision**

214-2023 – Swanson:

That the RM of Marquis No. 191 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmansm Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen. The chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers, and

That the RM of Marquis No. 191 appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**Western
Municipal
Development
Appeals
Board**

215-2023 – Purtill:

That the RM of Marquis No. 191 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessenm Stu Hayward, Pam Malach, Barry Clark. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers, and

That the RM of Marquis No. 191 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons, which may include scheduling difficulties, the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

**Corres-
pondence**

216-2023 – LaLonde:

That the correspondence, as listed, attached to and forming a part of these minutes, having been read, now be filed.

Carried.

**Water
Report SSA**

217-2023 – Taylor:

That the RM of Marquis No. 191 acknowledge the presentation of the Special Service Area – Keeler Monthly Water Report for November 2023 and instructs the Administration to place a copy of the reports on file for future reference.

Carried.

**Lunch
12:00 noon**

218-2023 – Purtill:

That we recess for lunch and reconvene at 1:00 p.m.

Carried.

Note

Councillor Keeler arrived to the meeting at 1:30 p.m.

**Employee
Layoffs**

219-2023 – Keeler:

That Myles Farrell be provided with layoff notice on December 14, 2023, with last day of work to be December 21, 2023; and, that Daryn Work be provided with his layoff notice on January 2, 2024, with last day of work to be February 13, 2024.

Carried.

- Note** Councillor Smith left the meeting at 2:00 p.m.
- Auditors** 220-2023 – Keeler:
That Dudley & Company be appointed as auditors for the preparation of the 2023 Financial Statement and authorize the signing of the Planning and Engagement Letters as presented.
Carried.
- Declaration Of Eligibility** 221-2023 – Purtil:
That Council of the Rural Municipality of Marquis No. 191 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
1. The RM of Marquis has submitted the 2022 Financial Statement to the Ministry of Government Relations as required by legislation.
 2. The RM of Marquis runs a Municipal Waterworks System that is not subject to public reporting requirements in legislation.
 3. The RM of Marquis is considered in good standing in regards to reporting and remittance of their Education Property Tax.
 4. The RM of Marquis has adopted a Council Procedures Bylaw, as required by legislation.
 5. The RM of Marquis has adopted a Municipal Employee Code of Conduct as required by legislation.
 6. The RM of Marquis confirms that all elected council members have completed and filed their Public Disclosure Statements with the Administrator as required by legislation.
- And that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
Carried.
- Planned Procurement** 222-2023 – Taylor:
That the RM of Marquis No. 191 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities (SARM), between January 1, 2024 and December 31, 2024.
Carried.
- Purchase Rock Picker** 223-2023 – Purtil:
That we approve the purchase of a rock picker for a maximum price of \$10,000.00.
Carried.
- Tender Rock Picker** 224-2023 – Purtil:
That the RM of Marquis No. 191 advertise for tender the Rock-o-Matic rock picker.
Carried.
- Year End Accounts** 225-2023 – Taylor:
That we approve the Administrator paying all accounts to December 31, 2023.
Carried.
- Holiday Hours** 226-2023 – Purtil:
That Council approves the closure of the office from December 26, 2023 to January 1, 2024 inclusive, reopening with regular hours on January 2, 2024.
Carried.
- 2024 Gravel Haul** 227-2023 – Keeler:
That the RM of Marquis No. 191 send out invitational gravel hauling quotes for the 2024 season and request tenders be submitted to the office by January 8, 2024 for consideration at the January 9, 2024 meeting.
Carried.
- Development Permit 2023-01** 228-2023 – Keeler:
That we approve the Development Permit 2023-01 for Louis LaRoche to build a basement on Lot 1-2, Block 7 Plan 66MJ06870 HPV, as per proposed plan submitted and subject to all required permits, studies and geotechnical studies, as well as approval from the Hamlet of Parkview.
Carried.

MINUTES

December 12, 2023

Conflict of Interest

Councillor LaLonde declared Conflict of Interest regarding C&D Clay Hauling and left the office at 3:05 p.m.

C&D Clay Hauling

229-2023 – Purtil:

That the RM hire LaLonde Trucking to haul and spread dirt from C&D piles where required on the roads at the following rates:

\$100.00 per hour for tandem

\$140.00 per hour for truck and trailer

And that the Marquis C&D will supply the loader.

Carried.

Conflict of Interest

Councillor LaLonde returned to the office at 3:10 p.m.

Adjourn

230-2023 – Purtil:

That the meeting adjourn, the time being 3:30 p.m.

Carried.



Reeve



Administrator

Next Regular Meeting January 9th, 2023 at the Municipal Office.