RURAL MUNICIPALITY OF MARQUIS NO. 191

January 10, 2023

The Regular Meeting of the Council of the Rural Municipality of Marquis No. 191 was held on Tuesday, January 10, 2023 in the RM Municipal Council Chambers located at 13 Main Street, Marquis, Saskatchewan.

Reeve Purtill called the meeting to order at 9:00 a.m. with the following members of council, and administrator, present:

DIVISION I - Evan Chute DIVISION II – Jim LaLonde

DIVISION IV - Garth Swanson

DIVISION III – Wade Keeler Administrator – Gwen Johnston DIVISION V - Absent DIVISION VI - Absent

Minutes

01-2023 - Swanson:

That the minutes of the regular meeting held December 13th, 2022 be approved, as presented.

Carried.

Monthly

02-2023 - LaLonde:

That the Change in Income and Change in Financial Position Statements and the Bank Statements

Reconciliation for the month of December 2022, be approved as presented.

Carried.

Year End

03-2023 - Chute:

Accounts

That we approve the Administrator paying all accounts to December 31, 2022.

Carried.

2023 APAS

04-2023 - Swanson:

Membership

That the RM of Marquis No. 191 take out membership with the Agricultural Producers Association of Saskatchewan for the year 2023 and authorize the payment of \$11,214.95

in today's accounts.

Carried

Accounts

05-2023 - Purtill:

That the accounts as presented at this meeting and adjoined to these minutes:

DD & Month End Accounts & DD

December 31-22

#2554 - 2577

\$ 357,005.08

January 10-23

#2578 - 2590

58,549.30 \$ 415,554.38

Total

be approved for payment.

Carried.

Carried.

Hamlet of

06-2023 - Chute:

Parkview

That we approve the minutes for the Hamlet of Parkview December 17, 2022 meeting.

RMAA

07-2023 - Purtill:

Workshop

That we approve the Administrator's attendance at the Enhanced Municipal Administration Program workshop to be held in Weyburn, SK on March 28, 2023 and the

registration fee of \$100.00.

Carried.

Sask Lotteries 08-2023 - Keeler:

Application

That the RM make application with the 2024 Sask Lotteries Community Grant Program for grant eligibility in the amount of \$2,409.00.

Carried.

Corres-

09-2023 - Purtill:

pondence

That the correspondence, as listed, attached to and forming a part of these minutes,

having been read, now be filed.

Carried.

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Water

10-2023 - Keeler:

Report SSA

That the RM of Marquis No. 191 acknowledge the presentation of the Special Service Area – Keeler Monthly Report for December 2022 and instructs Administration to place a copy of the report on file for future reference.

idelity

11-2023 - Purtill:

Carried.

Bond

That we acknowledge the Administrator presented the 2023 SARM Fidelity Bond Self-Insurance Plan in the amount of \$50,000.00 to Council, in accordance with Section 113 of TMA.

Carried.

2023 Excess

12-2023 - Purtill:

Insurance

That we renew the 2023 Excess Liability Insurance with SARM at the cost of \$802.42 for coverage in the amount of \$2,000,000.00.

Carried.

Delegation

Allen O'Connell, Mayor of the Village of Marquis, attended the meeting to discuss snow 11:05-11:20 am removal for the village.

Village Snow 13-2023 - LaLonde:

Removal

That the RM will provide a best-case effort in snow removal for the Village of Marquis to May 1, 2023 at the cost of \$175.00 per hour.

Carried.

D Work

14-2023 - Purtill:

Wages

That we approve an hourly wage increase to \$31.20 per hour for Daryn Work, with the expectations he will work 50 hours per week in the summer months and as needed in the winter months. He will continue to be enrolled in MEPP and SARM Benefits, which include Short & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits will be covered by the RM and the cost to increase to family coverage would be that of the employee.

Carried.

M Farrell Wages

15-2023 - Swanson:

That we approve an hourly wage increase to \$29.00 per hour for Myles Farrell, with the expectations he will work 50 hours per week in the summer months and as needed in the winter months. He will continue to be enrolled in MEPP and SARM Benefits, which include Short & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits will be covered by the RM.

Carried.

2023 Boot & Cell Phone

16-2023 - Purtill:

That the 2023 annual boot and cell phone allowances be set as follows:

Boot Allowance Outside Employees

\$150.00 Paid at the May meeting

Cell Phone Outside Employees

\$150.00 Paid at the December Meeting

Carried.

M Forbes Wages

17-2023 - Swanson:

That we approve an hourly wage increase to \$23.00 per hour for Marlene Forbes, as a permanent part-time employee. She will continue to be enrolled in MEPP and SARM Benefits, which include Short & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits will be covered by the RM

and the cost to increase to family coverage would be that of the employee.

Carried.

Norm Nordgulen, SARM Division 2 Director, attended the meeting to provide updates and elegation 11:30–12:10 pm answer questions of council.

elegation 1:00-1:30 pm

Sargeant Nathan Rondeau, RCMP, attended the meeting to introduce himself as the new Moose Jaw Detachment Commander and answer any questions from council.



January 10, 2023

Council

18-2023 - Purtill:

Responsibility That Council retains the responsibility for hiring, suspension and dismissal of all

employees of the municipality, as per Section 111(3) of The Municipalities Act.

Carried.

VCB

19-2023 - Purtill:

That each member of Council be registered for the minimum annual coverage in the amount of \$39,170.00 for 2023, available with the Saskatchewan Worker's Compensation Board, and all other employees at the prescribed rates.

Carried.

February

20-2023 - Keeler:

Meeting

That the date for the Regular February 2023 meeting to changed to February 16, 2023.

2023 Indemnity 21-2023 - Keeler:

That, in accordance with Section 82 of The Municipalities Act, the 2023 remuneration will continue at the 2022 rates as follows:

\$250.00 per Day for Council Meetings, Committee Meetings & Conventions,

\$250.00 per Day or \$35.00 per Hour for Supervision,

\$0.70 per Km Mileage,

\$70.00 per Day for Convention Meals or \$100.00 per day if spouse is present,

APAS meeting remuneration, meals & mileage will be topped up to reflect these rates, \$50.00 per Month for Office Reimbursement Costs.

Carried.

Declaration Of Eligibility 22-2023 - Purtill:

That Council of the Rural Municipality of Marquis No. 191 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- 1. The RM of Marquis has submitted the 2021 Financial Statement to the Ministry of Government Relations as required by legislation.
- 2. The RM of Marquis did not operate a Municipal Waterworks System in 2021.
- 3. The RM of Marquis is considered in good standing in regards to reporting and remittance of their Education Property Tax.
- 4. The RM of Marquis has adopted a Council Procedures Bylaw, as required by legislation.
- 5. The RM of Marquis has adopted a Municipal Employee Code of Conduct as required by legislation.
- 6. The RM of Marquis confirms that all elected council members have completed and filed their Public Disclosure Statements with the Administrator as required by legislation.

And that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Line of

23-2023 - Keeler:

Credit

That a Line of Credit with Conexus Credit Union, in the amount of \$250,000.00, be approved for the year 2023.

Carried.

Donations

24-2023 - Purtill:

That we authorize the following donations for 2023:

4H Club \$100.00 Crime Stoppers \$200.00 Royal Canadian Legion \$100.00 Ronald McDonald House \$150.00

STARS (303 x \$2.00) \$606.00

Carried.





January 10, 2023

Memberships 25-2023 - Swanson:

That we authorize the following Memberships for 2023:

Hudson Bay Route Association Regina District Association of RMs

SARM Sask Tips

Central Area Transportation Planning Committee

FCM

Moose Jaw Watershed Stewards

APAS

Ag Health & Safety

Carried.

2023

26-2023 - Purtill:

Appointments That we authorize the following appointments for 2023:

Pound Keeper:

Heartland Livestock

Fire Chief: APAS Rep: Robert Purtill Glen Steinhauer

Stray Animals Act: Administrator or in the absence of, the Office Assistant

Legal:

Grayson & Company, Moose Jaw

Palliser Library:

Linda O'Connell

Qu'Appelle South Irrigation District Inc.

Claudette Holiday & Terry O'Connell

Carried.

Custom Work

27-2023 - Swanson:

That the 2023 Custom Work rates be approved as follows:

Grader, Operator Included

\$175.00 per hour (No snow removal)

Truck, with Water Tank & Sprayer & Operator \$150.00 per hour

Carried.

Minute

28-2023 - Chute:

Subscription

That the 2023 rate for the subscription to the minutes be set at \$10.00 per copy or

\$100.00 per year.

Carried.

Snowplow

29-2023 - Purtill:

Agreements

That we approve and authorize the signing of the following Snow Plow Agreements:

Keith Froehlich

Wade Keeler

Jim LaLonde

Glen Steinhauer

Ken Waldenberger

Les Waldenberger

Ron Waldenberger

Carried.

Conflict of Interest

Councillor Keeler declared Conflict of Interest regarding SSA Water Tester wage review and left the office at 3:15 p.m.

A Keeler

30-2023 - Swanson:

Water Tester

That Adam Keeler be contracted in the amount of \$325.00 per month by the Special Services Area – Keeler for the following duties:

- Daily water testing.
- Monthly water testing.
- Completion of all records required for the Keeler well.
- Annual inspection with Water Security Agency.
- General maintenance as required.

Carried.

Conflict of Interest

Councillor Keeler returned to the office at 3:25 p.m.

SSA-Keeler

31-2023 - Keeler:

Waterworks

That we accept the proposed Permit to Operate a Hygienic Waterworks No. 00002263-06-00 for the Special Service Area of Keeler as prepared by the Water Security Agency.

Carried.

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Cancel

32-2023 - Purtill:

Invoice 13-2021 That Invoice 13-2021 issued to Darlene Dougherty for Lot Rentals at Keeler in the amount

of \$191.90 be cancelled.

Carried.

3ravel

33-2023 - Keeler:

Stockpile

That we approve the payment to Shane Connelly in the amount of \$600.00 for a gravel stockpile lease for the year 2023, located on PT SE 20-19-27 W2 Parcel B, and this

account be paid at the August 2023 meeting.

Carried.

Note

Councillor Chute left the meeting at 3:50 p.m.

Post Office

34-2023 - Purtill:

Donation

That the RM of Marquis No. 191 will continue to provide a donation to the Village of

Marquis the amount of \$70.00 per month, for the operation of the Post Office, and acknowledge this donation will be paid out quarterly.

Carried.

Late Accounts 35-2023 - Purtill:

That the following late accounts be approved for payment at this meeting:

2589 CAFT CAFT CAFT CAFT CAFT On-line On-line	Garth Swanson Robert Purtill Evan Chute Jim LaLonde Wade Keeler Gwen Johnston CRA CRA	Indemnity & RDARM Regina District Meeting December 2022 Payroll Council CPP for 2022	\$1,082.10 681.29 319.60 988.40 1,140.90 298.00 1,738.97 1,285.26 Carried.
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Pesticide

36-2023 - Swanson:

Course

That Myles Farrell be enrolled in the Pesticide Applicator - Rat Control Program and the cost of the program, books and exam costs be paid for by the RM.

Carried.

Adjourn

37-2023 - Purtill:

That the meeting adjourn, the time being 4:20 p.m.

Carried.

Reeve

Next Regular Meeting February 16, 2023.