

A regular meeting of the Council of the Rural Municipality of Marquis No. 191 was held on Tuesday, January 11, 2022 in the RM Municipal Shop located on 3 Railway Avenue Marquis, Saskatchewan.

Reeve Robert Purtill called the meeting to order at 9:20 a.m. with the following members of council, and administrator, present:

DIVISION I – Evan Chute

DIVISION IV – Garth Swanson

DIVISION II – Jim LaLonde

DIVISION V – Jerry Taylor

DIVISION III – Wade Keeler

DIVISION VI – Claudette Halladay

Acting Administrator – Gwen Johnston

Minutes

1-2022 – Keeler:

That the minutes of the regular meeting held December 14th, 2021 be approved, as presented.

Carried.

Monthly Statements

2-2022 – Taylor:

That the Change in Income and Change in Financial Position Statements and the Bank Reconciliation for the month of December 2021, be approved as presented.

Carried.

Accounts

3-2022 – Swanson:

That the accounts as presented at this meeting and adjoined to these minutes:

DD & Month End	December 31-21	#2155-2159 and	
		2165 – 2183	\$ 84,190.16
Accounts & DD	January 11-22	#2184 – 2194	479,979.08
Total			\$ 643,646.40

be approved for payment.

Carried.

Correspondence

4-2022 – LaLonde:

That the correspondence, as listed, attached to and forming a part of these minutes, having been read, now be filed.

Carried.

Water Report SSA

5-2022 – Taylor:

That the RM of Marquis No. 191 acknowledge the presentation of the Special Service Area – Keeler Monthly Report for December 2021 and instructs Administration to place a copy of the report on file for future reference.

Carried.

Bulk Water System

6-2022 – LaLonde:

That we purchase the Bulk Water System from ConX Wireless for the total cost price of \$11,194.35.

Carried.

Bond

7-2022 – Purtill:

That we acknowledge the Acting Administrator presented the 2022 SARM Fidelity Bond Self Insurance Plan in the amount of \$50,000.00 to Council, in accordance with Section 113 of TMA.

Carried.

Excess Insurance

8-2022 – Taylor:

That we renew our Excess Liability Insurance with SARM in the amount of \$2,000,000.00 at the cost of \$721.86.

Carried.

Delegation

Tim Keeler attended the meeting to discuss the water bills and hook-up at his rental property in Keeler.

11:05–11:15 am.

JK EC

MINUTES

2

JANUARY 11, 2022

Water Bill 9-2022 –Purtill:
Cancellation That we cancel the Keeler water billing for Tim Keeler's rental for the months of October – December 2021, in the amount of \$120.00.

Carried.

Meeting 10-2022 –Keeler:
Dates That the regular meeting dates for 2022 be set for the second Tuesday of the month, starting at 9:00 a.m.

Carried.

Line of 11-2022 – Halladay:
Credit That a Line of Credit with Conexus Credit Union, in the amount of \$250,000.00, be approved for the year 2022.

Carried

Donations 12-2022 – Purtill:
 That we authorize the following donations for 2022:

4H Club	\$100.00	Crime Stoppers	\$200.00
Royal Canadian Legion	\$100.00	Ronald McDonald House	\$150.00
STARS (397 x \$2.00)	\$594.00		

Carried.

Memberships 13-2022 – Purtill:
 That we authorize the following Memberships for 2022:

Hudson Bay Route Association	SARM
Regina District Association of RMs	Sask Tips
Central Area Transportation Planning Committee	FCM
Moose Jaw Watershed Stewards	APAS
Ag Health & Safety	

Carried.

2022 14-2022 – Swanson:
Appointments That we authorize the following appointments for 2022:

Pound Keeper:	Heartland Livestock
Fire Chief:	Robert Purtill
APAS Rep:	Glen Steinhauer
Stray Animals Act:	Administrator or in the absence of the Office Assistant
Legal:	Grayson & Company, Moose Jaw
Palliser Library:	Linda O'Connell

Carried.

D Work 15-2022 – Keeler:
Wages That we approve an hourly wage increase to \$30.00 per hour for Daryn Work, with the expectations he will work 50 hours per week in the summer months and as needed in the winter months. He will continue to be enrolled in MEPP and SARM Benefits, which include Short- & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits is cost shared half and half and the cost to increase to family coverage would be that of the employee.

Carried.

M Farrell 16-2022 – Halladay:
Wages That we approve an hourly wage increase to \$27.80 per hour for Myles Farrell, with the expectations he will work 50 hours per week in the summer months and as needed in the winter months. He will continue to be enrolled in MEPP and SARM Benefits, which include Short- & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits is cost shared half and half.

Carried.

T Griffiths 17-2022 – Purtill:
Wages That we acknowledge there will be no wage increase for Todd Griffiths in 2022 and he will be reimbursed monthly for his cell phone at the rate of \$100.00 per month. All previous benefits will remain in place.

Carried.

Delegation
1:20-1:35 pm

Todd Griffiths attended the meeting to update Council on the last month's activities.

**Boot &
Cell Phone**

18-2022 – Keeler:

That the 2022 boot allowance and annual cell phone allowances be set as follows:

Boot Allowance Outside Employees	\$150.00	Paid at May meeting
Cell Phone Outside employees	\$120.00	Paid at Dec meeting

Carried.

Council

19-2022 – Purtill:

Responsibility That Council retains the responsibility for hiring, suspension and dismissal of all employees of the municipality, as per Section 111(3) of *The Municipalities Act*.

Carried.

2022

Indemnity

20-2022 – Taylor:

That, in accordance with Section 82 of *The Municipalities Act*, the 2022 remuneration will continue at the 2021 rates as follows:

\$250.00 per Day for Council Meetings, Committee Meetings & Conventions,
\$250.00 per Day or \$35.00 per Hour for Supervision,
\$0.70 per Km Mileage,
\$70.00 per Day for Convention Meals or \$100.00 per day if spouse is present,
APAS meeting remuneration, meals & mileage will be topped up to reflect these rates,
\$50.00 per Month for Office Reimbursement Costs.

Carried.

SARM

Convention

21-2022 – Halladay:

That Reeve Purtill and Councillor Keeler be appointed as voting delegates and Councillor Swanson as a visiting delegate, at the 2022 SARM Annual Convention to be held March 15 – 17, 2022 in Regina, SK.

Carried.

**Declaration
Of Eligibility**

22-2022 – Purtill:

That the RM of Marquis No. 191 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. The RM of Marquis has submitted the 2020 Financial Statement to the Ministry of Government Relations as required by legislation.
2. The RM of Marquis did not operate a Municipal Waterworks System in 2020.
3. The RM of Marquis is considered in good standing in regards to reporting and remittance of their Education Property Tax.
4. The RM of Marquis has adopted a Council Procedures Bylaw, as required by legislation.
5. The RM of Marquis has adopted a Municipal Employee Code of Conduct as required by legislation.
6. The RM of Marquis confirms that all elected council members have completed and filed their Public Disclosure Statements with the Administrator as required by legislation.

Carried.

Road Tender

23-2022 – LaLonde:

That invitational tenders be sent out for the reconstruction of the Keeler Grid to Supergrid standards, from Highway #42 south for approximately 4.5 miles. This will include a road top of 28 feet, 3 to 1 slope, with rocks picked and grass seeded. Contractors should do a pre-inspection and advise of any extra costs.

Carried.

M Forbes

24-2022 – Halladay:

Whereas Marlene Forbes has successfully completed her probationary period, that she be retained as a permanent part-time employee with her wage increased to \$22.00 per hour. She will be entitled to 3 weeks holidays, enrolled in MEPP, with SARM Benefits, which include Short- & Long-Term Disability Plans and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits is cost shared half and half and the cost to increase to family coverage would be that of the employee. All SARM Benefits begin upon the completion of three months of service.

Carried.

Stockpile Site 25-2022 – Purtil:

That we approve the payment to Shane Connelly in the amount of \$600.00 for a gravel stockpile lease for the year 2022, located on PT SE 20-19-27 W2 Parcel B, and this account be paid at the August 2022 meeting.

Carried.

Summer Student 26-2022 – Keeler:

That the RM of Marquis make application under the Canada Summer Jobs 2022 to receive funding to hire a summer student for the summer.

Carried.

Adjourn 27-2022 – Purtil:

That the meeting adjourn, the time being 3:35 p.m.

Carried.



Reeve



Administrator

Next Regular Meeting February 8, 2022