

A regular meeting of the Council of the Rural Municipality of Marquis No. 191 was held on Tuesday, January 12th, 2021 in the RM Municipal Shop located on Railway Avenue Marquis, Saskatchewan.

Reeve Robert Purtill called the meeting to order at 9:10 a.m. with the following members of council, and administrator, present:

DIVISION I – Evan Chute

DIVISION IV – Garth Swanson

DIVISION II – Vacant

DIVISION V – Jerry Taylor

DIVISION III – Wade Keeler

DIVISION VI – Claudette Halladay

Acting Administrator – Gwen Johnston

In-camera
9:11

1-2021 – Purtill:

That we move in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemption Part III of *The Local Freedom of Information and Protection of Privacy Act*.

Carried.

Administrator Gwen Johnston left the meeting at 9:11 a.m. and returned to the meeting at 9:24 a.m.

Out of Camera
9:25 a.m.

2-2021 – Purtill:

That we rise from the in-camera discussion.

Carried.

Minutes

3-2021 – Keeler:

That the minutes of the regular meeting held December 8th, 2020 be approved, as presented.

Carried.

Monthly
Statements

4-2021 – Chute:

That the Change in Income and Change in Financial Position Statements and the Bank Reconciliation for the month of December, be approved as presented.

Carried.

Bills

5-2021 – Halladay:

That the accounts as presented at this meeting and adjoined to these minutes:

DD & Month End	December 31-20	#1672 – 1705	\$ 175,807.74
Accounts & DD	January 12-21	#1706 – 1723	85,458.13
Total			\$ 261,265.87

be approved for payment.

Carried.

Municipal

6-2021 – Halladay:

Board Services

That Gord Krismer & Associates Ltd. be appointed for 2021 Municipal Board Services and payment of the annual retainer in the amount of \$200.00 plus GST be authorized for payment at this meeting, for the services of board members Clint Krismer, Gordon Krismer, Cameron Duncan, Christina Krismer, Jeff Hutton, David Lang, Kirby Bodnard, Brenda Lauf, Pam Malach and for secretary services Aileen Swenson.

Carried.

Hudson Bay
Membership

7-2021 – Swanson:

That we renew our 2021 membership with the Hudson Bay Route Association at the cost of \$300.00.

Carried.

Support SARM 8-2021 – Keeler:

Broadband

That the R. M. of Marquis No. 191 supports SARM as they lobby the Provincial and Federal Governments for reliable broadband connectivity in rural Saskatchewan and the need recognize this as an essential service.

Carried.

- Web Site Resolutions** 9-2021 – Keeler:
That the Administrator be instructed to post Resolutions 9-18A and 25-19M on the website, advising these resolutions were put forward by the RM and have received support of the membership at the SARM convention.
Carried.
- Correspondence** 10-2021 – Purtill:
That the correspondence, as listed, attached to and forming a part of these minutes, having been read, now be filed.
Carried.
- Bond** 11-2021 – Halladay:
That we acknowledge the Acting Administrator presented the 2021 SARM Fidelity Bond Self Insurance Plan in the amount of \$50,000.00 to Council, in accordance with Section 113 of *TMA*.
Carried.
- G Johnston** 12-2021 – Purtill:
That we further extend the Contract of Employment, dated January 14, 2020, with Relief Administrator Gwen Johnston to August 31, 2022, to provide contract administrative services jointly for the RM of Marquis No. 191 and the Village of Marquis.
Carried.
- In-camera 11:30 a.m.** 13-2021 – Purtill:
That we move in-camera to discuss human resources as authorized by the legislative authority of *The Municipalities Act* Section 120 including the exemption Part III of *The Local Freedom of Information and Protection of Privacy Act*.
Carried.
- Out of Camera 12:15 p.m.** 14-2021 – Purtill:
That we rise from the in-camera discussion.
Carried.
- Hire Todd Griffiths** 15-2021 – Purtill:
That Todd Griffiths be hired as Operating Foreman effective January 4, 2021 at \$34.00 per hour and will be required to serve a six-month probationary period. He will be entitled to three weeks annual holidays, enrolled in the Municipal Employee Pension Plan and SARM Benefits, which includes Short- & Long-Term Disability Plans, and the RM will cover these costs. Single coverage for Level 2 Health and Dental Benefits is cost shared half and half with the RM and the cost to increase to family coverage would be that of the employee. All SARM Benefits begin upon completion of three months of service.
Carried.
- 2021 Indemnity** 16-2021 – Halladay:
That, in accordance with Section 82 of *The Municipalities Act*, the 2021 remuneration will continue at the 2020 rates as follows:
\$250.00 per Day for Council Meetings, Committee Meetings & Conventions,
\$250.00 per Day or \$35.00 per Hour for Supervision,
\$0.70 per Km Mileage,
\$70.00 per Day for Convention Meals or \$100.00 per day if spouse is present,
APAS meeting remuneration, meals & mileage will be topped up to reflect these rates,
\$50.00 per Month for Office Reimbursement Costs.
Carried.
- Keeler Garbage** 17-2021 – Halladay:
That the RM enter into an agreement with Loraas to provide garbage services for the Special Service Area (Keeler), with invoices for this service to be billed quarterly to the residents that have applied for a key, and that replacement keys may be issued at the cost of \$10.00 per key
Carried.
- Keeler Garbage** 18-2021 – Keeler:
That the cost for the initial delivery of the garbage bin, with the lock and keys, will be paid for by the Special Service Area for Keeler.
Carried.

**Bylaw No.
01-2021**

19-2021 – Halladay:
That Bylaw No. 01-2021, being a bylaw to Establish a Municipal Employee Code of Conduct, be read the first time.

Carried.

20-2021 – Purtill:
That Bylaw No. 01-2021 be read a second time.

Carried.

21-2021 – Swanson:
That Bylaw No. 01-2021 be given three readings at this meeting.

Carried Unanimously.

22-2021 – Taylor:
That the Bylaw attached to these minutes, Bylaw No. 01-2021 being a bylaw to Establish a Municipal Employee Code of Conduct, be read the third time and adopted.

Carried.

**Bylaw No.
02-2021**

23-2021 – Halladay:
That Bylaw No.02-2021, being a bylaw to Establish a Council Procedures Bylaw, be read the first time.

Carried.

24-2021 – Purtill:
That Bylaw No. 02-2021 be read a second time.

Carried.

25-2021 – Taylor:
That Bylaw No. 02-2021 be given three readings at this meeting.

Carried Unanimously.

26-2021 – Keeler:
That the Bylaw attached to these minutes, Bylaw No.02-2021 being a bylaw to Establish a Council Procedures Bylaw, be read the third time and adopted.

Carried.

**Declaration
Of Eligibility**

27-2021 – Purtill:
That the RM of Marquis No. 191 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

1. The Rm of Marquis has submitted the 2019 Financial Statement to the Ministry of Government Relations as required by legislation.
2. The RM of Marquis did not operate a Municipal Waterworks System in 2019.
3. The RM of Marquis is not considered in good standing in regards to their Education Property Tax reporting and are in the process of working through the 2019 difference in the Annual EPT Return.
4. The RM of Marquis has adopted a Council Procedures Bylaw, as required by legislation.
5. The RM of Marquis has adopted a Municipal Employee Code of Conduct as required by legislation.
6. The RM of Marquis confirms that all elected council members have completed and filed their Public Disclosure Statements with the Administrator as required by legislation.

Carried.

**Voting
Delegates**

28-2021 – Purtill:
That Councillors Keeler and Swanson be appointed as voting delegates at the 2021 SARM Annual Convention.

Carried.

Custom Work 29-2021 – Chute:
That the 2021 Custom Work rates be approved as follows:

Grader \$175.00 per hour (No snow removal)
(Operator Included)

Carried.

Minute Subscription 30-2021 – Taylor:
That the 2021 rate for the subscription to the minutes be set at \$10.00 per copy or \$100.00 per year.

Carried.

Maps 31-2021 – Taylor:
That we approve the sale of maps for 2021 at \$10.00 per map or \$15.00 if mailed.

Carried.

Conflict of Interest Councillor Keeler declared a Conflict of Interest and left the meeting at 3:00 p.m. for the discussion of the Pest Control Officer, as his daughter performs these duties.

Councillor Keeler returned to the meeting at 3:15 p.m.

Councillor Chute left the meeting at 3:15 p.m.


Late Accounts 32-2021 – Taylor:
That we approve payment of the following accounts to be paid at this meeting:

Evan Chute	\$318.90	Wade Keeler	\$349.00
Garth Swanson	\$332.90	Jerry Taylor	\$335.00
Claudette Halladay	\$327.30		

Carried.

Adjourn 33-2021 – Putil:
That the meeting adjourn, the time being 3:30 p.m.

Carried.



Reeve



Administrator

Next Regular Meeting February 9th, 2021.